

YWCA El Paso del Norte Region
Request for Proposals for Financial Audit Services
RFP# 20-0701 Questions & Answers

1. Were there any disagreements between management and the prior auditor during the 2019 audit? If so, what were they? [No disagreements.](#)
2. What were the 2019 audit fees, to date? Were there any additional billings associated with that engagement? If so, what was the purpose of those additional billings? [YWCA does not disclose information about past fees, charges or hours provided by audit firms.](#)
3. Considering the issues incurred during fiscal year 2018 and 2019, do you foresee any additional audit limitations we should be aware of that may not have already been addressed in the fraud audit report? [All information is disclosed in our financial audit report.](#)
4. Will you please provide a listing of staff changes that were incurred during the fiscal year. [These will be provided, after the selection of the audit firm is complete.](#)
5. Will the organization encounter any disciplinary actions from external agencies/entities? If so, please describe. [No.](#)
6. What software does the organization utilize? [Financial Edge by Blackbaud for accounting system, Kronos by Optimal Solutions for time records and payroll, and Rectrac by DSI for membership.](#)
7. Has the organization changed accounting software since your last audit? [No](#)
8. Were there any other legal matters that were not disclosed in our previous communication related to the audit that need to be disclosed? [No](#)
9. Is there a copy of the most current completed audit report on your website that can be obtained? [Please see Audited Financial Statement posted on the YWCA website procurement page.](#)
10. How many people did your previous audit firm bring to conduct fieldwork? [YWCA does not disclose information about past fees, charges or hours provided by audit firms.](#)
11. How many days was your previous audit firm at your site for fieldwork? [YWCA does not disclose information about past fees, charges or hours provided by audit firms.](#)
12. Will there be a need for us to prepare for Form 990 for the year under audit? If so, please provide a copy of the most recently issued Form 990. [Yes. Please see Form 990 posted on the YWCA website procurement page.](#)
13. Were there any internal control recommendations or instances of non-compliance provided by your auditors and if so, could a brief description please be provided? [No.](#)
14. Were there any adjusting entries proposed by your prior auditor, and if so can you provide a brief description of the nature? [All information is disclosed in our financial audit report.](#)

15. Are the financial statements in their entirety prepared by management, including financial statements, notes, SEFA, and any additional reports? **No** What assistance has the audit firm provided in the past in reviewing or preparing parts of the financial statements, SEFA, etc.? **Firm reviews all reports within the scope of the audit.**
16. How long have you been with your current auditing firm and what would be the reason for change? **Procurement of audit services is to comply with procurement requirements.**
17. When would you be available to begin audit work after year end? Would you be available for interim audit procedures prior to year-end? November 1st, 2020. **Yes, it's possible to perform interim audit procedures prior to year-end.**
18. Would we be able to perform on-site fieldwork, remote, or a combination thereof due to COVID-19? **Yes, on-site fieldwork, remote, or a combination can be arranged.**
19. Would you allow site visits to different child care providers for walkthroughs and inquiries? **Inquiries will be coordinated with staff responsible for financial records of sites.**
20. Would information of eligible participants selected for testing be provided to us electronically or hard copy? **Yes, it will be provided electronically.**
21. Has the Organization received any monitorings with findings that would require follow up during this year's audit? If so, can you provide a brief description of the nature of the findings and any corrective action performed? **These will be provided, after the selection of the audit firm is complete.**
22. Are there any grants that the grantor has requested to test as a major program, and if so can you provide which grants those are? **Please refer to the prior year, audited financial statements.**
23. What accounting system does the Organization use, and are there any other outside systems used for accounting related reporting? **Financial Edge by Blackbaud; YWCA does not outsource any accounting related reporting.**